



DATA ENTRY

Smart
Data
Solutions

Our Company

DataSmart is one of the most efficient and reliable data services companies in the industry, creating timely, cost-effective solutions to meet the demands created by data and document management. From customer databases and invoices to accounts payable and receivable information, from medical to legal to accounting businesses, DataSmart can enable companies to focus on their core functions instead of spending valuable time attending to administrative data and document management projects.

We have over one hundred data and document management operators and professionals, one of the most thorough verification processes in the industry and very flexible project delivery formats.

Our Data Entry Services

We provide several data entry services, including:

- Data capture from entire documents to specific fields
- Project delivery in a wide range of applications, including accounting, financial, ERP and logistics applications
- Ability to address almost any industry or business need

To provide even more complete and robust solutions to our clients, DataSmart also supplies comprehensive storage and search services. These services include:

- Remote housing of data and documents with web-enabled access
- Creation of intelligent documents that can be stored and searched easily and efficiently
- Highly intuitive and simple search interface powered by Google's industry-leading search technology

Our services create an invaluable framework for companies to easily create, access and retrieve critical documents and data.



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Our Project Experience

With several years of data entry experience and a vast range of knowledge, we have successfully helped clients in numerous industries, including:

- Medical
- Legal
- Accounting
- Financial
- Manufacturing
- Government
- Education
- Administrative Support

Our Delivery Standards

We have a large data entry team with over 100 data entry operators and verifiers providing our services 24 hours a day, 7 days a week. By consistently delivering high quality, accurate data entry services, we easily address the full scope of any project. Additionally, our capacity and skills allow us to meet tight deadlines without difficulty and turn around large projects quickly. We accurately deliver projects on-time, every time.

Our Project Management

Proficient project management is one of our unique strengths. We have project managers that work with each client to ensure that projects run smoothly. These managers are available in-person to track the progress of the work, manage workflow, interact directly with your team and manage deadlines efficiently and professionally.

Our References

Upon your request, we would be more than delighted to provide you with full references. In the meantime, please review the quotes that our clients have given to us. They illustrate the uncompromising quality, timeliness, flexibility and integrity that we relentlessly provide.



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www.datasmartcorp.com



DOCUMENT SCANNING

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Our Project Experience

With several years of document scanning experience and a vast range of knowledge, we have successfully helped clients with numerous projects, including:

- Blueprints
- Large Scale Architectural Drawings
- Legal Files
- Medical Files
- Accounting and Financial Documents

Our Delivery Standards

We have a large document scanning team with over 100 operators and scanners providing our services 24 hours a day, 7 days a week. By consistently delivering high quality, accurate document scanning services, we easily address the full scope of any project. Additionally, our capacity and skills allow us to meet tight deadlines without difficulty and turn around large projects quickly. We accurately deliver projects on-time, every time.

Our Project Management

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TRANSCRIPTION

Our Company

DataSmart is one of the most efficient and reliable transcription services companies in the industry, creating timely, cost-effective solutions to meet the demands created by transcription management. From court proceedings to medical dictation, DataSmart can enable companies to focus on their core functions instead of spending valuable time attending to administrative transcription projects.

We have over one hundred transcription operators and professionals, one of the most thorough verification processes in the industry and very flexible project delivery formats.

Our Transcription Services

We provide several transcription services, including:

- Audio and video files converted into searchable text
- Project delivery in MS Word or other appropriate applications
- Large volume capabilities
- Trained professionals who understand industry-specific language and terms (medical, legal, etc.)
- Ability to address almost any industry or business need

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TRANSCRIPTION

Our Project Experience

With several years of transcription experience and a vast range of knowledge, we have successfully helped clients with numerous projects, including:

- Legal Depositions
- Legal Dictation
- Court Proceedings
- Medical Notes
- Medical Dictation
- Medical Lectures

Our Delivery Standards

We have a large transcription team with over 100 professionals and verifiers providing our services 24 hours a day, 7 days a week. By consistently delivering high quality, accurate transcription services, we easily address the full scope of any project. Additionally, our capacity and skills allow us to meet tight deadlines without difficulty and turn around large projects quickly. We accurately deliver projects on-time, every time.

Our Project Management

Proficient project management is one of our unique strengths. We have project managers that work with each client to ensure that projects run smoothly. These managers are available in-person to track the progress of the work, manage workflow, interact directly with your team and manage deadlines efficiently and professionally.

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